

SUMMARY OF CONTINUING EDUCATION REQUIREMENTS

- General Information
- See Rule 135-9-.01 for the Full Requirements
- “Specialty” is Professional Counseling or Social Work or Marriage and Family Therapy
- Maintain Documentation (Certificate of Attendance). Your licenses may be audited. All must attest to satisfaction of CE requirements for biennial license renewal.
- If audited during biennial renewal, you must submit an Affidavit attesting to the number of hours completed, program or course and subject description and date/s. You must document continuing education obtained no later than September 30, your renewal application may not be processed before your licenses expires; you may have to reinstate your license and pay a late fee.
- No more than 10 hours of CE shall be online/pre-recorded webinars/electronically delivery as on-demand.
- No more than 20 hours of CE shall be from any one course, workshop or presentation. Including graduate level coursework.
- If you were initially licensed during the second half of a biennial renewal period (on or after October 1) no CE's are required for the first renewal. If you were licensed as an LAPC then CEs are required
- The Board does not provide courses.
- Content – Must apply to: Ethics, Core, or Related. A course may meet the requirements if it is co-sponsored or approved by a professional association or academic institution. See Below.

TOTAL HOURS

- 35 Clock hours are required each license renewal biennium (October 1, 2020 to September 30, 2022)
- Hours must be completed before September 30. If not your renewal application may not be processed before your license expires; you may have to reinstate your license and pay a late fee.

ETHICS – 5 HOURS MINIMUM – IN PERSON ONLY

- Cannot be done by Independent Study or online. But can be “Live Webinar or Live Streaming”
- May be in any specialty or allied profession
- Additional Ethics hours may be applied to Core or Related Hours.

CORE – 15 HOURS MINIMUM (in-person or Live Webinar or Live Streaming)

- Must be in area in specialty in which you are licensed- PC, SW, MFT
- Core courses must be sponsored or co-sponsored by:
 1. Professional Association of specialty in which license is held (LPCA or NBCC), or
 2. Academic Department of your specialty, hospital or
 3. A licensing or certification board in another state or jurisdiction in the specialty.

RELATED – 15 HOURS MINIMUM

- Activities in a specialty other than the one in which the license is held or in the allied professions of Psychiatry, Psychiatric Nursing, Psychology
- Graduate level coursework by an academic department in any specialty listed above, or
- A licensing or certification board in another state or jurisdiction,

INDEPENDENT STUDY

A maximum of 5 hours in related hours may be obtained from professional activities, such as:

- Teaching a course
- Presenting a lecture
- Conducting a workshop
- Conducting professional research